



FALL 2021/SPRING 2022 INTERNSHIPS IN NEW YORK (REMOTE)

About Us

The Economic Club of Africa in New York (ECANY) is a nonpartisan, nonprofit organization created in a bid to further deepen the US-Africa trade and investment relationship. We foster meaningful connections among business and policy leaders — with US-Africa trade and investment interests — in the New York metropolitan area.

From time to time, we ignite conversation and conduct research and analysis to provide insight into topical issues. From blog posts and webinars to proprietary research and industry analysis to white papers and podcasts, we produce a wide variety of thought leadership pieces on the latest trends and developments in the US-Africa trade and investment space.

ECANY hosts events where global influencers, Fortune 500 CEOs, renowned thought leaders, top policymakers and diplomats, elected officials, high-profile entrepreneurs, distinguished academics, and philanthropists share insights on contemporary economic, business, and public policy issues with implications for US-Africa relations. The Club provides networking opportunities and unparalleled access to a network of global leaders.

ECANY is a nonprofit 501(c)(3) organization. For more information, visit our website: www.econclubafny.org

Internship Description

Are you currently enrolled at a college/university and interested in practical experience in international trade, investment, diplomacy, or public affairs? Do you want to contribute to further deepening the US-Africa trade and investment relationship? Do you want to help project teams plan, coordinate, and execute high-profile, impactful thought leadership events? If you answer yes to all three questions, then apply today!

ECANY has an internship opportunity that will allow you to apply your classroom experience to real-world commercial and public policy issues and enhance your educational experience. We are looking for a graduate or undergraduate intern in Fall 2021 and Spring 2022 to work on a wide array of exciting research and events on contemporary economic, business, and public policy issues with implications for US-Africa relations. The successful applicant will participate in networking events and meetings with inbound delegations.

The Fall 2021 and Spring 2022 internships will be virtual. Internship is part-time, with flexible hours, allowing students to gain valuable experience while maintaining their regular class schedules.

Applications are reviewed on a rolling basis until a qualified candidate has been identified. Please do not send multiple submissions.

Responsibilities

- The intern will work on research and writing, preparing briefing materials to facilitate discussion on a wide range of US-Africa commercial and policy issues.
- Monitor current events and provide support on all aspects of ECANY's projects, including event planning, marketing, and communications.
- The intern will have the opportunity to gain hands-on experience across a wide range of policy and commercial issues in a fast-paced environment.
- The intern will be assigned to work on other projects based on skillset and desired area of focus.
- Other duties as assigned.

Qualifications

- Enrolled in a graduate or undergraduate degree program.
- Proven ability in using database and presentation tools, including Excel, PowerPoint, Project, and Word.
- Strong research and writing skills.
- Strong interpersonal, analytical, and verbal communication skills.
- Detail-oriented and able to effectively manage competing and changing priorities.

Application Process

- Resume
- Cover letter
- Email contact information for two references
- Writing sample (maximum 3 pages)
- Send all materials above in one PDF file to events@econclubafny.org

Application Deadline

Early applications are encouraged; we accept applications on a rolling basis. Positions will be filled on a first-come, first-served basis.